

October 8, 2024

The meeting of the McCook County Commission was called to order in their Meeting Room by Vice-Chairman Dean Koch. Members present: Steve Gordon, Chuck Mehlbrech, and Marc Dick. Member absent: Charles Liesinger.

Vice-Chairman Koch led the Pledge of Allegiance.

Vice-Chairman Koch called for approval of the agenda. Motion Gordon to approve the agenda as posted. Second Dick. Motion carried.

The minutes from the September 24th meeting were sent to Board members for review prior to publication. Motion Gordon to approve the minutes for publication. Second Mehlbrech. Motion carried.

Public comment: none.

Commissioner Reports: none.

Conflict of Interest: none noted.

Travis Raap, Hwy Supt, presented a utility permit to the Board for approval. Motion Gordon to approve a Water Utility Permit for Hanson Rural Water System. Project: potable water lines. Location: (3 crossing locations) 261st St and 260th St just E of 431st Ave and 431st Ave roughly 631' S of 431st Ave and 259th St intersection. Second Mehlbrech. Ayes: Gordon, Mehlbrech, Koch. Nay: Dick. Absent: Liesinger. Motion carried. Raap presented a Change Order for the Microsurfacing Project to the Board. Quantities of product have been adjusted to reflect actual quantities needed to complete the project, lowering it by \$16,820.60, for a price of \$163,897.78. Motion Dick to authorize Vice-Chairman Koch to sign the change order. Second Gordon. Motion carried. Raap informed the Board that a motion is required to approve the transportation plan. Motion Gordon to authorize Vice-Chairman Koch to sign the McCook County Transportation Plan Certification. Second Mehlbrech. Motion carried. Raap presented a 2nd utility permit for approval. Motion Dick to approve Electric Utility Permit for Southeastern Electric. Project: install 1ph URD for new service. Location: 245th St, 950' W of 445th Ave. Second Gordon. Motion carried. Raap reported that 448th Ave N of 245th St (Co Rd 5) has been ground back to gravel. Raap reported that the bridge deck (bridge #44-010-185) was poured last week; this project was to be completed by September 1, 2024; liquidated damages started \$1250/day.

Auditor Sherman presented vehicle information to the Board noting that a 2010 Chevy Suburban and a 2011 Chevy Tahoe have been parked at the Hwy Dept lot (approximately 1 year), not used; asking if these vehicles could be declared surplus property and taken to Wieman Auction for the December 3rd sale. Motion Mehlbrech to declare both vehicles surplus property and sell them at the Wieman Auction. Second Gordon. Motion carried.

Time was spent reviewing/discussing insurance estimates and options for repairs for the hail damage to the Hwy Dept building. Travis Raap, Hwy Supt, stated that he'd like to proceed with roof repairs next Spring, working with Salem Lumber and local contractors because the bid estimates are lower than those provided by Premier Systems, SF. Board agreed.

The following building permits were issued in the month of September:

24-065	Golden View Hutterian Brethren	extension to building permit 2023-083	SW4 Inc Streffs' Add Tract 1 EX Streff's ADD Tract 2 & 3 EX S385' of W550' N1020' 28-103-55
24-067	Eric & Stacy Albers	storage building 37x120x12	Tract 10 Johnson's ADD in SW4 10-102-53
24-068	B J & C Enterprises	70x125x20 steel frame building	SW4 29-101-55
24-069	Samuel & Joanne Horner	garage 30x32x18	S178.2' of W356.4' NW4NW4 & N316.8' of W356.4' SW4NW4 of 19-104-54
24-070	Chad R Carpenter	storage 44'x60'x10'	Tract 6 of Johnson's ADD SW4 10-102-5
24-071	Richard L Le Mentele	shed 12x24x8	N2S2NW4 33-103-53
24-072	Diane Z Stahl Living Trust	Storage shed 40 x 64	SE4 EX Stahls Tract 1 8-101-55

24-073	Roger D Marken	replace machine storage storm damage	EX Lot H-1
24-075	Gerald Buck	lean to addition on detached garage	SE4 33-102-56
			Tract 1 Painter's ADD in NE4
			24-104-54~
24-076	Bartmann Brothers	new house	SE4 16-102-53
24-077	Wayne T & Sandra Petree	new windows	Tr 1 of Petree's ADD SE4 9-103-55

The September Law Enforcement Report and a report showing the breakdown of calls made, and hours worked in each community was noted and filed.

Stacey Sieverding, 4-H Program Assistant, joined the meeting. Auditor Sherman noted that Hwy Supt Raap presented an estimate from Salem Lumber for replacing shingles/metal roof of the Hwy Dept building earlier in the meeting and the plan is for repairs to be completed next Spring. Sieverding stated that she thinks the Fair Board plans to work with local contractors to repair the 4-H barn, show ring, and exhibit building, but isn't sure when the work will be started.

Auditor Sherman presented a Care of Poor report to the Board, reviewing an Application for County Assistance for burial expenses and balances on medical bills. Sherman reviewed the Ability to Pay form with the Board noting that the individual does qualify for county assistance for the burial, but the County does not pay balances on medical bills and there was insurance coverage.

Motion Mehlbrech to enter Executive Session at 10:30 a.m. for personnel discussion (Dir of Equalization/Zoning Administrator resumes'), SDCL 1-25-2 (1). Michelle Stubkjaer, HR Consultant, joined the meeting. Second Gordon. Motion carried. Vice Chairman Koch declared out of Executive Session at 11:10 a.m. To be resumed later in meeting.

Motion Gordon to convene as Planning Commission. Second Koch. Motion carried.

Cori Kaufmann, Zoning Administrator, presented a plat for approval. Following discussion and review, motion Mehlbrech to approve the plat. Second Gordon. Motion carried.

BE IT RESOLVED by the McCook County, South Dakota, Planning Commission that the plat of "Stahl Tract 1, in the SE ¼ of Section 7, Township 101 North, Range 55 West of the 5th P. M., McCook County, South Dakota" be and the same is hereby approved.

Adopted this 8th day of October 2024.

Chair, County Planning Commission
McCook County, South Dakota

Motion Mehlbrech, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 9/15/24: Commissioners 2079.80 mileage 93.84; Auditor 6411.02; Treasurer 4655.76; States Attorney 3598.21; Custodian 1390.90; Dir of Equalization 4777.55; Register of Deeds 3461.76; Veterans Service Officer 325.20; Sheriff 14791.32; new hire: Kimberly Berry, Deputy Sheriff (certified) \$23.00/hour, hire date 9/19/2024; Contract Law 6312.90; Care of Poor 228.16; Welfare 526.83; 4-H Youth Assistant 1481.90; Weed 1174.66; Drainage 140.13; Planning & Zoning 631.21. Transamerica Employee Benefits, September contribution 3697.07; Reemployment Assistance Div of SD, 3rd Qtr contribution, 158.99; SD Dept of Revenue, SD Developmental Center-Redfield, 60.00. A&B Business, monthly copier contract, 80.00; Alternative HR, October consultant services, 6175.00; Alvine Law Firm, court appointed attorney for Mathiew Brandt, 2453.64; Auto Value, lawn mower battery, 109.99; AutoEx, vehicle maintenance, 609.77; Avera Queen of Peace, blood alcohol services, 411.00; Card Service Center, dog food, postage, fuel, office supplies, DARE supplies, 2535.19; Central Farmers Coop, trimmer line and gas, 53.59; Century Business Products, monthly copier contracts, 429.64; Chesterman Company, water, 63.00; City of Bridgewater, October ambulance appropriation 3866.67; Corporate Translation, translation services, 29.64; Dailey Law Prof, court appointed attorney for Camerino Delatorre, 1619.00; Dakota Data Shred, shredding services, 64.09; Dean Schaefer Court Reporting, court reporting, 12.00; Dept of Legislative Audit, 21-22 audit, 18690.00; Election Systems & Software, ballot layout 442.80, ballots, 1444.72; Mike Fink, September expenses, 684.70; Jack's Uniforms & Equipment, uniforms, 712.50; Carol Lauer, travel expense, 40.00; Leads Online, law enforcement-total track system, 1749.00; Lincoln County Auditor, reimburse mental health evaluations &

hearings, 680.17; McCook Conservation District, 4th Qtr allotment, 3750.00; McCook County EMS, October ambulance appropriation 13831.82; McCook County Treasurer, postage 757.60; McCormick Motors, vehicle maintenance, 245.31; McLeod's Printing, election supplies, 536.50; Meyer Motor, vehicle maintenance, 151.80; Microfilm Imaging, scanning equipment rent, 626.00; Mitchell Clinic, prisoner care, 1407.00; Morgan Theeler, court appointed attorney for Wilmer Salazar Huertas, 539.15, for Donald Shorkey, 818.44, for Darcy Ducheneaux, 2306.49, for Jan Fenton, 1907.74, for Meghan Scholes, 46.00, for Tiffany Bieganowski, 790.75, for Timothy Tisdall, 610.33, and for Jim Weigand, 1239.40; New Century Press, publishing 394.36; ODP Business Solutions, office supplies, 161.95; Peters Distributing, added security camera-Judge's chambers, 1275.48; RBS Sanitation, garbage services, 215.00; Troy Rempfer, meals, 18.89; Salem City, utilities, 134.54; Salem Lumber, sealant, 9.75; SD Achieve dba LifeScape, service for 6 residents, 360.00; SD Public Health Laboratory, lab services, 200.00; SDACC, 4th Qtr CLERP, 575.00; SDVSOA, conference dues, 50.00; Tim Simmermon, fuel, 32.00; Triotel Communications, telephone/internet service 698.25; United Laboratories, courthouse supplies, 243.90; Annette Van Emmerik, travel expense, 25.19; Verizon Wireless, cell phone service, 477.20, iPad service 40.01; Xcel Energy, utilities, 1126.55.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 9/15/24: Hwy Dept 24084.89. Transamerica Employee Benefits, September contribution 1913.83; Reemployment Assistance Div of SD, 3rd Qtr contribution 177.52. Aaron Swan & Associate, material testing, 527.00; All States Ag Parts, supplies, 385.17; Appera, mat & towel service, 109.71; Asphalt Surfacing Company, microsurfacing project, 163897.78; Auto Value, parts & supplies, 1435.37; Blackstrap Inc, road salt, 1777.75; Butler Machinery, supplies, 45.50; Card Service Center, supplies & fuel, 128.74; Central Farmers Coop, supplies, 315.04; Century Business Products, monthly copier contract, 160.09; Chesterman Co, water, 6.00; Dakota Fluid Power, parts, 167.44; Gessner Welding, repair, 300.00; Hollaway Construction, bridge project 257324.18; IMEG Corp, engineering design, 47399.95; IState Truck Center, stud wheel, 22.30; Jebro, road oil/demurrage, 53443.34; Knife River, asphalt, 758.25; Maynards, supplies, 47.00; Michael Todd & Company, orange flag material, 1254.87; New Century Press, publishing, 30.50; Northern Truck Equipment, supplies, 458.64; PowerPlan OIB, supplies, 2049.83; Puthoff Sales & Service, supplies, 3410.39; RBS Sanitation, garbage service, 81.00; Salem City, utilities 199.38; Salem Lumber, glass cleaner, 14.76; SD Dept. of Transportation, bridge inspection-scouring, 3247.81; Sioux Falls Truck & Trailer, valve-air horn, 85.74; Southeastern Electric, utilities, 38.41; Stan Houston Equipment, chemical sprayer, 209.95; Stern Oil Co., mobilfluid, 2197.27; Total Stop, supplies, 12.84; Transource Truck & Equipment, filter, 119.58; Triotel Communications, telephone/internet service 106.76; TrueNorth Steel, culvert-FEMA Site, 34625.96; Xcel Energy, utilities, 526.11; YieldPro Seed, seed, 600.00.

911 SERVICE FUND: Golden West Telecommunications, 911 telephone service 200.00; Triotel Communications, 911 telephone service 191.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 9/15/24: EDS Director 1497.26. Transamerica Employee Benefits, September contribution 96.51. Interstate All Battery Center, batteries for equipment, 46.50; Triotel Communications, telephone & internet service, 144.51.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 9/15/24: Sheriff Secretary/Dispatcher 212.82. PharmChem, sweat patch analysis 319.50.

LAW LIBRARY FUND: AVI Systems, audio system upgrade for Court Room, 12265.00.

TOTAL CLAIMS PAID: \$669,245.62.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 9/15/24: Dir of IRS, county share of FICA 4582.12, Medicare 1071.61; SD Retirement System, county share of retirement contribution 4566.03; Wellmark BCBS of SD, county share of health insurance contribution 4585.09.

The Auditor's Account with the County Treasurer for the month of September 2024: deposits in banks, \$4,407,380.31; cash to deposit, \$2,920.49; checks to deposit, \$22,811.32; CC payments, \$5,555.08; Cash Items (postage) \$757.60; Treasurer's Cash, \$812.40; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$700,000.00. The total deposits on hand: \$5,141,187.20.

Auditor Sherman presented a Hold Harmless Agreement / Temporary Shelter Agreement for Students of McCook Central School to the Board for signature. If the school district determines an emergency exists, the students and faculty would seek shelter at the Courthouse. The contract continues year to year unless either party gives 30 days written notice to terminate. Motion Mehlbrech to authorize Vice-Chairman Koch to sign the Hold Harmless Agreement. Second Gordon. Motion carried.

Auditor Sherman presented the Board with an updated list of CDs, banks holding them, maturity dates, and percentage rates.

Auditor Sherman presented a request from Danielle Dykes, Midwest Employee Benefits, to get rates for group health coverage for county employees. Currently, the Board is not interested in looking into other health insurance options.

Motion Dick to enter Executive Session at 11:55 a.m. to continue personnel discussion, SDCL 1-25-2 (1). Michelle Stubkjaer, HR Consultant, joined the meeting. Second Gordon. Motion carried. Vice-Chairman Koch declared out of Executive Session at 12:30 p.m.

The meeting adjourned subject to call.

Dated this 8th day of October 2024.

Dean Koch _____
Vice-Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County